

Thursday, 30 April 2020

Richmond Capital Partners

Covid-19 Update

The impact of Coronavirus is being felt by us all and we hope that you, your family and friends are well and staying safe.

This message is designed to reassure you of our Business Continuity plans.

Our aim is to continue to provide the service necessary, administration and advice to clients and potential acquirers on an on-going basis whilst safeguarding the wellbeing of our staff.

Please rest assured that we continue to be here for you.

All directors and employees have remote access to our office systems and e-mails.

This includes our ability to undertake all usual day to day activities, including: -

- Answer your questions whether buying or selling
- Provide Non-Disclosure Agreements (NDA)
- Forwarding Information Memoranda (IM)
- Processing enquiries
- Receiving and acknowledging offers
- Research of potential acquisition targets
- Market research for potential acquirers on behalf of clients
- Management of the VIAMBO process where applicable

For your safety and in line with Government guidance all meetings in the short term will now be conducted remotely, either by telephone, conference call or video conferencing.

OUR COMMITMENTS TO YOU

1. We are here for you.

Our phones are on and we are happy to discuss anything from strategic questions to the more mundane. Please do not hesitate to call or e-mail.

2. Business as usual.

We are still open for business and will be during the 'lockdown'.

3. Continued service standards.

Every step is being taken to ensure that you experience the highest quality standard of service
– though things may take a little longer.

This disruption will not be permanent.

We must work to support each other.

We will be working harder than ever to ensure that we are here to help.

Stay well, stay safe

From all of us at Richmond Capital Partners